PPLFF Meeting Minutes - 9 September 2004

The following members were in attendance:

Name	E-mail	Phone
Arnell Alston		
Robert Armintor		
Alma Cremonesi		
Bill Crissman		
Tim Fotinos		
Joe Jenkins		
Jerry Morris		
Jonelle Neighbor		
Marty Pebler		
Jeff Stachel		
Bobby Steinborn		
Eric Verlo		
Bev Wasil		

The following members were unable to attend:

Lori Adams
Marie Walden

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1) The meeting was called to order at 19:00.

2) Alma reported that she had been misquoted in the PPLFF article which appeared in the 9 September issue of The Independent.

3) Jonelle reported securing a last-minute sponsorship from Molly Maids.

4) Jerry will send a text version of the program to Joe so that Joe can prepare the PowerPoint presentation.

5) Alma stated that there are still publicity materials available in her foyer, including plenty of Mango Kiss flyers and a limited number of festival brochures. Alma encouraged PPLFF members to take every opportunity to distribute these to the Bijou Bar, Club Q, Hide & Seek, and other local venues.

6) Alma stressed that we only have one week to go until the festival, and that WE MUST BE READY!

7) Bob reported that there are plenty of opening night tickets left, even accounting for the fact that if all opening night tickets were distributed, it would account for 428 filled seats. There are 450 seats available in the FAC auditorium, and Bob stressed that he expects a 25% "no-show" rate on opening night of all distributed tickets.

8) Alma pointed out that during the festival we would have a ticket table in the lobby of the FAC, as well as a paraphernalia table which will sell PPLFF t-shirts and Pride Center pillows, and will also distribute voter registration forms. Both tables will have to be covered by PPLFF committee throughout the festival. On Friday, the ticket table will be staffed by Arnell and Bob, and the paraphernalia table will be staffed by Jonelle. On Saturday, both tables will be combined, and will be staffed by Joe and Bob for the first part of the day, and by Bobby and Bob for the second part of the day. On Sunday, both tables will again be combined, and will be staffed by Arnell and Bill.

9) All committee members are requested to be present at the FAC no later than 18:00 on opening night.

10) Marty will coordinate with Pikes Peak Reprographics, who will produce large display panels of our sponsor lists as well as two large blowups of the festival poster. Marty will obtain the complete final textual list of sponsors from Jerry on Monday, which he will bring to Joe for the final preparation of the PowerPoint presentation on Monday night.

11) Alma described the sequence of events on opening night, and assigned the individual film introductions for subsequent nights of the festival. The first event will be the showing of the 35mm "Jesse" short, which will be followed by the introduction of the entire committee onstage by Alma. Then, Michael Merrifield will introduce Mary Lou Makepeace. After Mary Lou's remarks, Jerry and Bill will read the list of festival sponsors, which will be coordinated with a sequential on-screen PowerPoint display of the sponsors being honored. Alma will then introduce the film sponsors, and will introduce "Goldfish Memory".

12) The introduction of subsequent films were agreed upon: Jonelle will introduce "Amour De Femme", Eric will introduce "Eating Out", Bobby will introduce "Proteus", Bev will introduce "Lily Festival", Bill will introduce "Callas Forever", Jonelle will introduce "Tying the Knot", Jerry will introduce "Straight Jacket", and Alma will introduce "Mango Kiss".

13) All those who will perform film introductions will mention the sponsor(s) of the film they are introducing before all else. Then they will ask the sponsor(s) to stand and be recognized if they are present in the audience. Those introducing the film should mention the name of the director of the film, mention the short that will precede the feature, ask the audience to turn off their cell phones, mention

that Cravings will be serving food and refreshments in the lobby, and mention the festival evaluation forms included in the printed program. Alma stressed that it is not necessary that the introducers have previously seen the feature or short that they are introducing.

14) Marty will determine if the FAC will still allow us to hang banners, posters, and other materials on the walls of the FAC lobby. On a side note, the only films for which we received posters this season is "Mango Kiss".

15) Bob requested that committee members who have opening night tickets which they have not given away return them to him on 16 September.

16) It was agreed that the last pre-festival committee meeting will be held at 19:00 on 16 September, at 1262 Terrace Rd. A post-festival final meeting will scheduled after the conclusion of the festival.

17) The meeting adjourned at 20:20.

Marty Pebler
Secretary of the Board, PPLFF